



Clarkson Public Schools
649 Cherry St. Clarkson, NE 68629
Phone: 402-892-3454

Rob Brabec - Board President
Sheryl Langdon - Vice-President
Tiffany Baumart - Secretary
Rhonda Hanel - Board Member
Jeremy Indra - Board Member
Mark Wiese - Board Member

Rich Lemburg Lee Schneider
Superintendent/ Elem. Principal High School Principal

[Date]

[Individual's Name and Address]

Re: **Notice of Title IX Policy**

Dear [individual student/employee]:

The [Insert District Name] Board of Education has adopted policy [insert Title IX policy number] regarding Title IX, the prohibition against discrimination on the basis of sex, and grievance procedures for complaints. This policy is attached to this letter. **OR This policy may be found in our updated electronic handbooks, found here: [insert hyperlink.]** By this letter, the school district is amending its previously distributed handbooks to include this policy, in full. If you received or printed a physical copy of the handbook, please attach this policy to your handbook. To the extent that any provision in the handbooks is in conflict with this policy, this policy will prevail.

Pursuant to this policy, the district does not discriminate on the basis of sex in any education programs, which extends to admission and employment. Inquiries about the application of Title IX and 34 C.F.R. part 106 to the district may be referred to the district's Title IX Coordinator, the assistant Secretary for Civil Rights of the United States Department of Education, or both.

The Title IX Coordinator is [insert designated coordinator], who may be contacted in person, by mail, by telephone, or by electronic mail at [insert address, telephone number, and email address.]

The assistant Secretary for Civil Rights of the United States Department of Education may be contacted at: U.S. Department of Education, Office for Civil Rights, Washington, D.C. 20202-1100.

Sincerely,

